

**City of Brunswick
Mayor and Council Meeting Minutes
October 12, 2021**

The October 12, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Carrie Myers, City Clerk; Kevin Grunwell, Chief of Police; John Gerstner, Director of Public Works; Matt Campbell, Superintendent WTP; Jeremy Mose, Superintendent WTP; and Julie Martorana, Economic Development Coordinator. Council Member John Dayton entered the meeting at 6:55pm.

Mayor's Remarks

- Ms. Myers read a proclamation for Breast Cancer Awareness Month.
- Ashley Shiwarski of ServLine Leak Detection Program presented information about a leak forgiveness insurance plan. Mayor Brown stated this company is backed by Maryland Rural Water, and several municipalities around Brunswick are using the program. Several Council Members had follow up questions. Mr. St. John suggested the City pay for the program for all residents to negotiate a lower rate per household. Mr. Dunn stated he would ask other municipalities about their experience with this program. Mr. St. John also stated a desire to see if there were other companies who offered this service to compare.
- Mayor Brown read the following statement: The Brunswick City Council met in closed session on October 4th at 6:30pm to discuss a potential business locating in the City, and the potential sale of real property. The authority to close this meeting is found in Article 10-508 of the Annotated Code of Maryland. Mayor Brown; Council Members Dayton, St. John, Ripley, Sandusky, Vigliotti, and White were present. City Administrator Dave Dunn, Economic Development Coordinator Julie Martorana, Main Street Manager Carmen Hilton, and City real estate agent Justin Ausherman were also in attendance.

Approval of Minutes

- Mayor & Council – September 14 & 28, 2021

Ms. White made a motion to approve the minutes. Mr. Sandusky seconded the motion, which passed 5-0.

Citizens' Forum

No comments.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2021-11 – 30-36 West Potomac Street Contract Acceptance

Mayor Brown stated the City began working with CDBG a few years ago on a program to purchase and re-sell downtown properties at a loss, with the overall goal of getting the properties off the market, renovated, and occupied. The first property the City purchased was the Newberry Building at 30-36 West Potomac Street. The property received four offers of sale, and the Council met to vet the offers in closed session. The Council wished to approve the offer from Machel Lee and Eric Lindland in the amount of \$280,000. The purchasers had also submitted a second bid of \$300,000, however, Mayor Brown wished to accept the lower offer as it didn't change positions of any of the bidders, and was more in keeping with the spirit of the grant program to allow a lower purchase price, with more money available towards

renovations.

Mr. Ripley made a motion to approve Resolution 2021-11, which accepted the offer from Machel Lee and Eric Lindland in the amount of \$280,000. Ms. White seconded the motion, which passed 5-0.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- PO Approval - #220049 – Dell Marketing - \$15,039.20

This purchase order was to purchase five in-cruiser laptops for the Police Department.

Ms. White made a motion to approve the consent agenda items. Mr. Sandusky seconded the motion, which passed 5-0.

New Business

- Event Application – New Hope UMC – Trunk or Treat

Ms. Myers discussed this application. Mr. Ripley made a motion to approve the event application. Mr. Vigliotti seconded the motion, which passed 6-0.

- Donation Request – BHS Safe and Sane

Ms. Myers stated previous donations were made in the amount of \$250. Mr. St. John made a motion to approve a donation of \$250. Ms. White seconded the motion, which passed 6-0.

Adjournment

The meeting adjourned at 7:02 pm.

Submitted by: Dave Dunn

Approved By: [Signature]

Mayor

11/10/21
Date

Witnessed By: [Signature]

City Administrator

11/10/21
Date